How to drop a course AFTER the drop/add deadline for FSU Students

Instructions on how to process/generate course drop in Student Central (please do not skip step #5):

1. Log in to my.fsu.edu and click on the SC icon.
2. Click on my classes.

3. Click on Enrollment Drop Classes.
4. Click on the term and click continue

![Select Term]

5. Click on the link 'Click here to drop a class for a closed enrollment term'

![Drop Classes]
6. Read the statement under Drop tool - Instructions and click continue.

7. Read the statement under Drop tool - Academic Honor Policy Statement and click continue.
8. Click the term and click continue.

9. Click the course(s) you want to drop and click Drop Selected Classes.

10. Follow the rest of the instructions to finish your drop process or to generate a form for signature approval.

11. If you are asked to generate a course drop form >> generate the form and email it to asexton@pc.fsu.edu.